

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
March 6, 2017**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met in regular session on March 6 at the Lopez Library meeting room. Chairman Olson called the meeting to order at 5:10 p.m. Present were commissioners KC Jennings and Kirstie Noreen, manager Wayne Haefele, clerk Helen Cosgrove and guest, Linda Noreen.

REGULAR BUSINESS

A. Approval of Minutes for February 10

Olson moved, seconded by Jennings to approve the minutes from the February 10 meeting as presented. The motion passed unanimously.

Olson changed the sequence of the agenda and moved the discussion about the website update. Alifaire Noreen reported that she had completed what was asked of her; wasn't sure how to move website from WordPress to Rock Island domain; exported info to thumb drive, ready to upload to Rock Island; Haefele took the thumb drive and will take to Rock Island.

B. Approval of Vouchers and Payroll

Olson moved, seconded by Noreen to approve vouchers in the amount of \$2,717.39 and payroll in the amount of \$228.00. The motion passed unanimously.

C. Financial Report

Cosgrove distributed the general fund report. Have collected \$7,700 in accounts receivables, outstanding balance is \$2,504 and prepaid accounts total \$4,850; have \$31,000 in the general fund; have currently collected 51% of budget and spent 9.9% of budget.

D. Managers' Report

Haefele reported that the leak was located and repaired; was on McCauley Lane going down to Gervasi's residence; a fitting had split. Jennings said blue water delineators should be installed which indicated where the water line is located. Olson replied that several have been installed. Haefele said that the District is now signed up for 811 service – call before digging; they are mapping system with GIS. Jennings suggested taking photos of system as repairs are made and the fix and as additional information is gathered, location of valves and lines, etc.

Haefele is in the process of remapping the district's boundaries and wanted to know, of those parcels where a portion is outside of the district and a portion is in, should the entire parcel be included or not; those with houses on the parcel that were in the district boundaries were included and those parcels where the house was outside the district or had no dwelling on it were excluded, will have to include those that voted to form the district. A decision needs to be made as to whether to include all of the parcels or only those that currently have a house on them.

Jennings moved to maximize the district boundaries and include all the parcels that are partially in the district. Noreen seconded the motion. The motion passed unanimously.

Haefele said he looked up the language in the actual RCW regarding late fees and read the relevant area which includes penalties allowed of 10% of the bill; which would make it 10% of the bi-annual billing cycle. Olson moved, seconded by Jennings to charge 10% of the billable amount for customers in arrears. The motion passed unanimously.

Had a conversation with Shannon Wilbur regarding the rise of sea level and the changes the county will be making and the closing of the road. Asked if the MHWD option of joining in the OPALCO ditch on Agate Beach Lane to move the line privileged information; by consensus, the commissioners agreed that it wasn't privileged information.

Commissioners Reports

Jennings said he met with Monte Hughes and nothing needs to be done to his yard; it wasn't his that was damaged, that it was Jacobson's; they walked the area; will be interesting to see how the cocomat would be attached to the bank. Haefele said that the cocomat doesn't go down the bank but on the area at the top of the bank and towards the road. Haefele reminded the commissioners that it is not the district's problem but the former company's problem, all discussion has been purely informational for the commissioners.

Olson said the supreme court for the state recently decided that water availability was not the only deciding factor but water sufficiency; the county has an out of date water plan in the comp plan. Jennings noted that desalination doesn't solve the problem, the discharge and heat created by desal plants causes other problems.

E. Personal Appearances

Linda Noreen asked about the water maps, valve locations and said that Larry Whitney had drawn maps of the location of lines and shut off valves in their area; that the shut off valve is on the beach side of the road, not where the maps show.

F. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

A. Website Update

Discussed earlier in meeting

B. Fire Standpipe Update

No new information.

C. District Map Upgrade

Discussed under manager's report.

D. Late Fees and Property Liens for Unpaid Billings

Discussed under manager's report.

NEW BUSINESS

None

ADJOURNMENT

There being no further business, Olson moved, seconded by Jennings to adjourn the meeting at 6:17 p.m.

Commissioner

District Clerk