

**MACKAYE HARBOR WATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
July 5, 2017**

**CALL TO ORDER**

The Board of Commissioners for MacKaye Harbor Water District met in regular session on July 5 at the Lopez Library meeting room. Chairman Olson called the meeting to order at 5:18 p.m. Present were commissioner KC Jennings, manager Wayne Haefele, clerk Helen Cosgrove and guest, Linda Noreen.

**REGULAR BUSINESS**

**A. Approval of June 5 Minutes**

Jennings moved, seconded by Olson to approve the minutes from the June 5 meeting as presented. The motion passed unanimously.

**B. Approval of Vouchers and Payroll**

Jennings moved, seconded by Olson to approve vouchers in the amount of \$11,945.50 and payroll in the amount of \$342.00. There was a brief review of the invoices submitted by A & A Well Drilling. The motion passed unanimously.

Olson asked that Anderson take the oath of office before proceeding with the balance of regular business. Jennings asked some questions of Anderson. Haefele thanked Anderson for joining the commission.

**OATH OF OFFICE**

Cosgrove administered the oath of office for Dean Anderson. Anderson was duly sworn in as Commissioner #1 replacing Kirstie Noreen.

**C. Financial Report**

Cosgrove distributed the general fund reports, there is \$12,000 in the general fund after payment of this month's bills; will be preparing billings after receipt of the July meter readings; have exceeded budgeted repair amount by \$1,100. Haefele asked what the most expensive repair bill was. Cosgrove said it was the \$4,735.38 which included the meter installation in the Salmon Point pumphouse, locate and repair leak in system and replace combo meter.

Olson explained that a policy was established regarding lack of payment of water bill; one customer is at the point where they are going to be disconnected. Cosgrove read a letter received from the customer via e-mail, one by mail hasn't been received yet; letter says a \$1,000 check was included; asked to be put on standby since they weren't using water; there is a house on the property. Anderson asked what standby meant. Haefele explained that standby represented a committed connection to a parcel prior to construction; once a house was built, then the customer became an active water connection; don't want to set a precedent of allowing a residence to be considered standby because

then other customers may ask to also be classified as standby when they weren't using their water. Jennings said that when he ran a second hookup to the back of his parcel it had to be capped; would become a hookup if he even put in a standpipe. Haeefele said the district was formed so the water system would be solvent; depend on base fees to support the system, if allowed to switch back and forth it would affect the financial stability of the system. Jennings asked if a policy should be established clarifying what standby means. Haeefele asked if the policy said that a payment plan was allowed or if they had to pay in full. Cosgrove said she would have to look into it. Olson said the District will not concede to their request to be considered standby; this is a business and all customers should be treated the same. Haeefele to draft a letter to be sent with the next billing.

#### D. Managers' Report

Haeefele reported that he has been working on establishing the boundaries of the district; the county prosecuting attorney, Randy Gaylord, informed Haeefele that only those parcels that voted in the election could be included in the district's boundaries which was different from what he had said previously; there were 3 parcels that were crossed by the boundary line; prepared a revised map which was distributed; map agreed to by cartographer, will now write the legal description. Olson asked about the Reeve property. Haeefele said they didn't vote so are not in the district but that they could be annexed into the district or have them agree to a water service agreement but they would not be allowed to serve as a commissioner. Olson said that annexation would be better. Haeefele to contact Reeve regarding annexation. Jennings concurred with annexation.

Haeefele checked with the company growing the grass plants, they are on track, need to be picked up. Olson asked about the coco mat. Haeefele said that now that it is closer to planting time, he will pursue acquisition of the mat. Olson explained to Anderson what had happened at the Hughes property and Jacobson's involvement. Jennings said that if Jacobson causes problems let him deal with Dept. of Fish and Wildlife. Haeefele said he would remind Jacobson that he signed the permit agreeing to the grass plantings along the edge of the bank. Inspection will be done in the future by Fisheries to make sure the plants are established.

Haeefele asked if anyone had problems with their water yesterday. Olson said he had bubbles in his water. Haeefele said he had received warning calls about the holding tank being low then the calls stopped; contacted Arnott's today, Stanley wasn't home and would be hearing from him tonight; maybe heavy usage had caused the problem. Jennings said the District needs to look at a larger storage capacity because of situations like this; usage is changing, using more and not conserving.

#### E. Commissioners Reports

None

#### F. Personal Appearances

Noreen asked about needing a second tank and its location, wasn't sure if it was voted on. Jennings said it was just a discussion. Olson said there should be distributed storage by putting in holding tanks on new properties hooking up. Jennings concurred. Noreen also asked about late payments and concerned about all customer being treated equally. Haeefele said that the three parcels were given the

right to vote, they also end up being in the district, benefited from the boundary falling across their property; Reeve's did not have the right to vote since their residence is outside the district.

G. Commissioners Additions to the Agenda

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:17 p.m.

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Commissioner

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District Clerk