

**MACKAYE HARBOR WATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
August 7, 2017**

**CALL TO ORDER**

The Board of Commissioners for MacKaye Harbor Water District met in regular session on August 7 at the Lopez Library meeting room. Chairman Olson called the meeting to order at 5:15 p.m. Present were commissioners KC Jennings and Dean Anderson, manager Wayne Haefeale and clerk Helen Cosgrove.

**REGULAR BUSINESS**

**A. Approval of July 5 Minutes**

Olson added under attendees: and prospective commissioner Dean Anderson. Anderson moved, seconded by Jennings to approve the minutes from the July 5 meeting with change. The motion passed unanimously.

**B. Approval of Vouchers and Payroll**

Jennings moved, seconded by Olson to approve vouchers in the amount of \$2,293.73 and payroll in the amount of \$342.00. The motion passed unanimously.

**C. Financial Report**

Cosgrove distributed the general fund reports; cash on hand is \$29,000; have collected \$23,900 in billings, \$5,255 outstanding. Looked into when Anderson has to run for office and it won't be until 2019; resolution on late fees doesn't include the option of paying over time. Asked about changing meeting to the 3<sup>rd</sup> Monday of the month rather than the 1<sup>st</sup> Monday. Cosgrove to assess late fees for those that haven't paid by the 9<sup>th</sup> of August. Haven't heard from customer with outstanding balance; sent letter Haefeale had prepared to them.

**D. Managers' Report**

Haefeale said he is in the process of writing the legal description, will take a couple more months to complete. Has written letter to Jacobson's regarding the upcoming planting of dune grass on his property which is leftover business for the water company; wants to keep MHWD informed; expecting Jacobson not to be pleased, must be completed to get the project closed out by Dept. of Fish and Wildlife. The project includes installing coco mat, then plant grass to shore up area; plants will be ready for pick up in October; will contact LS&G re: coco mat.

Spoke to Bill Scherer with the Swift Bay/Shoal Bay Water Association, they are replacing their control system and thought maybe both could be worked on together to bring costs down; MHWD has a float & relay system, uses phone lines to bring control signal to well, voltage high on existing system; get system that works on lower voltage; make amendment to capital improvements plan to include replacement. Jennings said that high of a voltage could be problematic, suggested getting new relays to lower the amount of voltage. Haefeale agreed lowering voltage is a simpler, quicker fix.

Has been working with Fisherman Bay Sewer District for replacement of line including permits required; right of way permit now requires that it be determined if an archaeological site exists, first time this has happened in applying for right of way permit; tribes became involved, might have to have archeologist on site during the entire construction project; need to determine if there are archeological sites along the lines of MHWD, replacement of lines may become much more expensive; suggested getting interpretation by attorney of law. Jennings said the county was doing grading at Odlin Park, not digging and it required an archeologist to be on site for the shoreline work; suggested boring, doesn't take material out like trenching does.

Has been posting the agendas on the website, anything else to be posted such as minutes and resolutions. It was agreed to by consensus to have them posted.

E. Commissioners Reports

Olson noted that commissioners need to take a course on the open public meetings act and suggested Anderson take an online course through the state website. Cosgrove to send link for course.

F. Personal Appearances

None

G. Commissioners Additions to the Agenda

Olson asked to add new meeting date, Reeve annexation and distributive water storage.

**UNFINISHED BUSINESS**

H. New Meeting Date

Cosgrove had asked to have the meeting date switched from the 1<sup>st</sup> Monday to the 3<sup>rd</sup> Monday because of the timing of the utility bills. By consensus, it was agreed to move the meeting to the 3<sup>rd</sup> Monday, next meeting to be held on September 18<sup>th</sup>.

I. Reeve Annexation

Haefele had not contacted the Reeves, will do.

J. Distributive Water Storage

Haefele said he had contacted Steve Deems, State Dept. of Health and he would not approve of such a change to the hookup; cross contamination issues, a health risk if bacterial infections get into the holding tanks. Olson asked if there is enough land to add a storage tank next to the existing one. Haefele said it was possible to add another storage tank; needs to look at amount of water going through system, determine amount of water needed on hand to make sure usage needs were met. Olson asked if a graph could be made showing usage over the years, make it an annual report; concerned about saltwater intrusion if wells are drawn down, test for sodium also.

**NEW BUSINESS**

None

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:18 p.m.

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Commissioner

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District Clerk