

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
November 20, 2017**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met in regular session on November 20 at the MacKaye Harbor Water District office. Chairman Olson called the meeting to order at 5:15 p.m. Present were commissioners Dean Anderson (by phone) and KC Jennings, manager Wayne Haefele, clerk Helen Cosgrove and guest, Linda Noreen.

PUBLIC HEARING on 2018 BUDGET

Olson opened the public hearing at 5:15 p.m. There being no comments from the public, the hearing was closed at 5:17 p.m.

REGULAR BUSINESS

A. Approval of October 17 Minutes

Olson moved, seconded by Jennings to approve the minutes for the October 17 meeting. The motion passed unanimously.

B. Approval of Vouchers and Payroll

Olson moved, seconded by Jennings to approve vouchers in the amount of \$1,929.21 and payroll in the amount of \$342.00. The motion passed unanimously.

C. Financial Report

Cosgrove reported there is \$28,000 in the general fund with \$25,000 of that in the investment pool; have received 92% of revenue and expended 53% of budgeted amount. Olson asked if Cosgrove has asked A & A to bill more frequently. Cosgrove replied that she had asked them to bill quarterly for water operator invoices; all agreed that monthly billings would be better. Olson asked that A & A be contacted and request monthly billings.

D. Managers' Report

Haefele reported that the final closeout of the Agate Beach beach project; sent photos of planted grass to DFW and SJC, everyone is satisfied. The insurance company covering the repair agreed to reimburse MHWC for the expenses of the plants and Haefele's costs to complete the project. Haefele determined why the locates were not being received; needed to update item on website for locate company, it's now active. Jennings said he used to call locates in for the county, to not hang up until they disconnect, otherwise locate request might not be finalized. Haefele will call in a locate to confirm the system is working properly. Olson asked about the meter replacement plan. Cosgrove replied there are 5 customers with meter numbers in excess of two million, will start with replacing them. Haefele said he had written a notice to be sent out regarding future land development of parcels in the District's area, so that service can be planned for them. Olson had not received it, Haefele to send again. Olson said he was looking at the resolutions on the website and the late fee resolution was

unclear; not a \$20 late fee but a 10% fee, clarification needed to how the 10% applies. Haefele said he had the same problem with the late fee and the disconnect timeline; will rewrite the resolutions for better clarity and present at the next meeting. Olson asked if A & A was asked to check for chloride; Haefele to contact them. Olson asked about lowering voltage of relays at pumphouse. Jennings said Arnott should be able to handle it. Olson then asked about the new legal description for the boundaries. Haefele replied that is still being worked on and will take some time to complete.

E. Commissioners Reports

None

F. Personal Appearances

Noreen asked about the budget – why are income and expenses the same. Cosgrove responded that is the way budgets are prepared. Asked if private individual wanted a locate, could they. Jennings responded that if not in the right of way, a private company would have to be hired. If in the right of way, there would be a fee by the utility to do the locate. Asked about the e-mail addresses on the website; Haefele said he will have to work with the commissioners so they can access their MHWD e-mails at their MHWD e-mail addresses; will put personal ones on the website for the interim.

G. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

A. Resolution 2017-03 – Adoption of 2018 Budget

Jennings moved, seconded by Olson to approve Resolution 2017-03. The motion passed unanimously.

NEW BUSINESS

A. Customer Concerns

Olson explained that he had a phone conversation with an Aleck Bay resident regarding the quality of the water; plumbing under the kitchen sink became corroded and had to be replaced twice, when plumbing hasn't been used for a while it has an odor and on occasion dark material came through the tap; is aware this has been an issue in the past, installed pressure pump to improve the pressure, neighbor had similar issues, should Haefele go talk to her. Haefele said he didn't think it was the water itself, minerals in well water would cause corrosion if there were dissimilar metals. Jennings said other customers along that road have complained about the odor, also; in the gravity section, the water goes back and forth which could cause problems. Haefele said if water heater doesn't have the correct electrode it causes the water to smell; to get rid of it, water must be run for period of time to flush out the lines. Jennings said that at times they have the same issue and make a point of opening up taps that are rarely used and run the water. Haefele said the back and forth flow in the gravity line creates the problem; in the pressure portion of the system the water goes only in one direction; for a permanent fix, elevate a water tank at the well head or pressurize that portion of the system. Jennings said to accommodate that, a whole additional line would have to be installed. Haefele said a regular storage tank at the well and adding a booster pump and bladder tanks would help and wouldn't require

a new line, could cost \$100,000. Jennings said if there were more customers affected, he could better justify the cost but there are only maybe 6 or so that have this issue. Haeefele suggested informing those customers that have this problem how to correct it. By consensus, it was agreed to have Haeefele contact the affected customers.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:17 p.m.

Commissioner

District Clerk