

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
January 15, 2018**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met in regular session on January 15 at the Lopez Island library meeting room. Chairman Olson called the meeting to order at 5:15 p.m. Present were commissioners Dean Anderson (by phone) and KC Jennings, manager Wayne Haefele, clerk Helen Cosgrove and guest.

REGULAR BUSINESS

A. Approval of December 18 Minutes

Olson moved, seconded by Jennings to approve the minutes for the December 18 meeting as presented. The motion passed unanimously.

B. Approval of Vouchers and Payroll

Cosgrove reported that additional expenses included A & A Well Drilling, utility tax. Olson moved, seconded by Anderson to approve vouchers in the amount of \$6,915.04 and payroll in the amount of \$342.00. The motion passed unanimously.

C. Financial Report

Cosgrove distributed budgets for 2017 year end and 2018. Reported delinquent customer paid in full, billed customers in the amount of \$31,654, have collected \$12,466; balance in general fund at year end was \$17,917 and currently is \$30,015.

D. Managers' Report

Haefele said he posted the November minutes to the website; locate calls are being received by Haefele and Arnott; that Arnott was with contractors during the potholing on MacKaye Harbor Road. While making repair at well heads Arnott found some problems; showed photo of electrical in conduit, exposed line connecting well #2 to well #1, exposed line from well #2 is old galvanized pipe and is rusty, shouldn't be, could be rusted through, should well tube piping be replaced. Jennings asked what the cost might be. Haefele replied that it might cost about \$2,000. By consensus it was agreed to replace it.

Haefele had looked at the EPA list and 1,4-dioxane is not on it; contacted Edge Analytical and they can test for it; rule from EPA required testing once every 5 years; it would cost about \$150. Jennings asked where the contaminant occurs. Olson replied a septic system used by a beauty shop could cause it to be present. Haefele said the rule came into effect approximately 15 years ago, probably has been tested already. Jennings said that if no red flags came up with the last testing, wait until the next scheduled testing. Haefele said he would ask Arnott if this has been tested for in the past. Olson said if it hasn't, the District should; if it has wait until the next time.

Haefele asked if the letter he wrote about water and water system problems was read by the commissioners. All had received it. Should it go out in the form it is in and sent to all the customers;

didn't include idea that people with pressure issues can put in a pump to increase pressure. Olson found it to be informative and clear. Jennings said people living in a rural area should be aware that their water comes from wells and is not treated. Anderson agreed that it was well written. Olson suggested including mention of filters. Haefele will add suggestions, create another draft and forward for review. Olson suggested posting it on the website.

Commissioners Reports

Jennings said he has concerns, may be a typical small system but wants it to be the best it can be; have maps and they may not be accurate but have the chance to get additional information with the potholing going on along MacKaye Harbor Road. Jennings said King was doing potholing and Arnott was not there; now know in a certain section where those lines are, Arnott has maps should indicate on them where the lines are; put in blue marker that indicates water line. Haefele asked if the line is off the road. Jennings said in some places yes but in some areas it runs along the edge of the road within 18 inches; now would be the best time to mark it. Arnott is responsible for maintenance and he needs to know where all the lines are and to mark them so that if he is not available someone else can do what needs to be done. Haefele asked if blue marks were there. Jennings said there were no blue marks where there should be. Anderson said every bit of information about locations should be accumulated as best the district can. Olson asked if Arnott was reluctant to do what was asked or is he unreliable in getting what was asked of him done. Haefele said Arnott is trustworthy and diligent in getting problems resolved but doesn't always follow through on less critical tasks; the installation of the fiber line is a one-time event and this type of work close to the lines is not typically a reoccurring event. Jennings said the district would be responsible if any damage occurred and that is his concern; prevention is easier than repair; need to mark the lines location; blue markers aren't cheap and run \$40 to \$60 each. By consensus it was agreed to ask Arnott to measure from the center line to the potholes and to buy blue markers and place along the line in the area being worked on.

E. Personal Appearances

Noreen said she is uncomfortable with there having been two websites created because the first one wasn't accessible. Haefele said that was not the case, when he migrated the original one to Rock Island the picture didn't carry forward but everything else did; there was no problem with the original website.

F. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

A. Resolution 2018-01: A Resolution adopting a Policy for Long Term Delinquencies

Haefele said he created a time line for Cosgrove to clarify when the various fees were to be assessed; explained when the 10% late fee is assessed and when the 12% interest is assessed. Olson moved, seconded by Jennings to approve Resolution 2018-01. The motion passed unanimously.

B. Fire Suppression Tank

Olson said he and Haefele need to meet with the fire chief; get his approval. Olson will then contact the residents of Salmon Point and see if they will grant an easement on community space where the tank can

be placed; then financing must be determined. Jennings asked if there are any covenants that may not allow for the installation. Olson said he didn't think there was, can't imagine any property owners objecting; no covenants for shared common areas. Olson brought up financing options, one being a one-time surcharge. Jennings suggested that home owner's insurance may decrease as a result of the fire suppression tank. Another one is the SJC Public Facilities Financing Program. Jennings suggested contacting Brendan Cowan with the county emergency department and see if any grant monies are available. Olson expressed potential concern about the appearance of the tank, could it be camouflaged, put tank farther down the bank in the common area. Haefele suggested screening the tank with plantings.

NEW BUSINESS

A. **Election of Chairman**

Jennings nominated Olson, Anderson concurred. Olson accepted the chair position.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:28 p.m.

Commissioner

District Clerk