

MACKAYE HARBOR WATER DISTRICT
RESOLUTION 2018-01

A RESOLUTION ADOPTING A POLICY REGARDING LONG TERM DELINQUENCIES

Whereas, RCW 57.08.81 states: The Commissioners shall enforce collection of connection charges and rates and charges for water supplied against property owners connecting with the system or receiving such water, and for sewer and drainage services charged against property to which and its owners to whom the service is available, such charges being deemed charges against the property served, by addition of penalties of not more than ten percent thereof in case of failure to pay the charges at times fixed by resolution, and

Whereas the District's budgets are based on the assumption of revenue from each and every service connection, and

Whereas the District is legally allowed a limited number of service connections and unpaid accounts deprive the District of revenue which could otherwise be earned, and

Whereas accounts which remain unpaid place a burden on all other customers,

Now Therefore be it Resolved, the Commissioners of MacKaye Harbor Water District approve the following policy regarding long term delinquency:

Policy Regarding Long Term Delinquency in Payment for Water Service

1. Long term delinquency is defined as being in arrears by longer than one full billing cycle. This will be determined as follows; beginning from the end of the 30 day deadline for the billing period when the account first became delinquent, an account shall be deemed Long Term Delinquent at the end of the 30 day deadline for the succeeding billing period if payment in full has not been received against the account balance, including fees and charges related to the original late payment.
2. Customers whose accounts are not current from the prior billing period at the time of invoicing shall be notified in writing and by email that their water will be shut off and their account will be declared Long Term Delinquent at the end of the 30 day payment deadline if the account is not fully paid by that time.
3. At the time the account becomes Long Term Delinquent staff shall shut off the water in accordance with 2 above.
4. Customers whose accounts have been declared Long Term Delinquent shall be notified in writing and by email that:
 1. the limit of delinquency allowed by the District is one year and,
 2. that at the end of the 30 day payment period of the billing cycle marking one year of delinquency their water meter will be removed and,
 3. a Certificate of Delinquency (lien) will be recorded against their property and
 4. their right to water service forfeited

This notification shall made at the time the account becomes Long Term Delinquent and repeated approximately 3 months before the meter will be removed. A copy of this policy shall be included with the notice.

5. Customers so notified may contact the District to discuss extenuating circumstances. At the discretion of the Board extended payment terms may be arranged. If so, strict adherence to the agreement shall be required. Failure to abide by such terms shall result in immediate shut-off and declaration of Long Term Delinquency retroactive to the end of the last 30 day payment period.
6. At the end of one year of delinquency, District staff shall follow through with 4.2 and 4.3 above.
7. Customers whose water service has been forfeited may not reapply for water service until all outstanding charges, fees and penalties have been paid current.
8. Customers reapplying for water service after forfeiture shall be accorded the same treatment and be received on a first come, first served basis as would any other applicant for new services. As with any other applicants, the District's connection fee, in the amount applicable at the time, shall apply and approval shall be subject to availability.

ATTESTED

Helen Cosgrove
Helen Cosgrove

MACKAYE HARBOR WATER DISTRICT
COMMISSIONERS

[Signature]
Commissioner
Kenneth C. Jennings
Commissioner

Commissioner