

**MACKAYE HARBOR WATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
March 19, 2018**

**CALL TO ORDER**

The Board of Commissioners for MacKaye Harbor Water District met in regular session on March 19 at the Lopez Island library meeting room. Chairman Olson called the meeting to order at 5:15p.m. Present were commissioners KC Jennings and Dean Anderson (by phone), manager Wayne Haeefe, clerk Helen Cosgrove and guest.

**REGULAR BUSINESS**

**A. Approval of February 19 Minutes**

Jennings moved, seconded by Olson to approve the minutes for the February 19 meeting. The motion passed unanimously.

**B. Approval of Vouchers and Payroll**

Cosgrove reported that additional expenses included Guard Electric for balance of work at well head. Olson moved, seconded by Jennings to approve vouchers in the amount of \$2,281.53 and payroll in the amount of \$228.00. The motion passed unanimously.

**C. Financial Report**

Cosgrove distributed the budget. Reported that two more payments were received which included late payment penalties of \$105.18; currently have \$22,000 in the fund balance and an additional \$15,000 in the investment pool, will transfer another \$15,000 into the investment pool. Also installed QuickBooks on the MHWD computer. Have only expended 10% of budget. Received the renewal packet for insurance, Haeefe to review.

**D. Managers' Report**

Haeefe reported that he posted the agenda, minutes and resolution on the website, updated water use chart, corrected contact information for himself. Tried to check on the tank sizing from the fire marshal, has not heard back. Looked into bore hole inspection, contacted the company referred by ERWA and has not heard back as to whether they perform that service. A bore hole inspection uses a camera to look at the casing in the well shaft; explained the deterioration of the casing, need to determine if the deterioration goes down the whole casing. Jennings asked about the cost of the inspection, well is 65' deep, what is cost of replacing the well casing; could send camera down to determine issue or just repair the well casing assuming the problem is for the entire length of the well or drill a new well; suggested looking at well logs for wells in the area for comparison of volume. Olson agreed that all options should be looked at – doing the inspection with a camera, repairing the casing or drilling for a new well. Haeefe to look into the costs of the options.

**E. Commissioners Reports**

None

F. Personal Appearances

It was noted that the individual sheets sent out to the customers showing water usage still said MHWC at the top and not MHWD. Cosgrove to make the corrections on the individual sheets.

G. Commissioners Additions to the Agenda

None

**UNFINISHED BUSINESS**

A. Fire Suppression Tank

Olson explained he had an e-mail exchange with Salmon Point residents, at their association meeting several members of the neighborhood were not happy with the suggestion and expressed concerns about the appearance, possible damage to the road by fire trucks; had contact with owner of 20,000 gallon holding tank and was informed that the water was there for fire protection, tried to confirm that by contacting the fire department, has not heard back from them; last comment from Salmon Point association was that approving the installation didn't appear to be favorable. Jennings suggested that if the fire department did use the water, the customer would not be assessed for refilling their holding tank and the district would refill it. Olson said that the tank was refilled by catchment and had suggested refilling that tank to the homeowner when he was approached originally. Olson to pursue this further, will contact fire chief again. It was asked if Salmon Point was the only location looked at. Olson replied there were no other obvious locations for access. Jennings suggested by the well heads and locate the stand pipe by the road.

B. Water Testing Review

Haefele had not checked into, discussion will be postponed to the next meeting.

**NEW BUSINESS**

None

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:55 p.m.

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Commissioner

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District Clerk