

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
May 21, 2018**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met in regular session on May 21 at the Lopez Island library meeting room. Chairman Olson called the meeting to order at 5:15 p.m. Present were commissioner KC Jennings, manager Wayne Haefele, clerk Helen Cosgrove and guest.

REGULAR BUSINESS

A. Approval of April 16 Minutes

Rescheduled to the next meeting, attendees of April 16 meeting not present at this meeting.

B. Approval of Vouchers and Payroll

Cosgrove distributed the claims payment request form; insurance bill was due and processed. Jennings moved, seconded by Olson to approve vouchers in the amount of \$2,214.54 and \$1,340.00 and payroll in the amount of \$228.00. The motion passed unanimously.

C. Financial Report

Cosgrove distributed the budget. Reported there is \$35,700 in the fund, \$30,000 of it is in the investment pool; received notice that all the parcels in the district have been added to the insurance coverage. Jennings mentioned an umbrella blanket insurance policy that he had in the past when owning a business. Haefele said that he had inquired about E & O insurance, attorney recommended getting the coverage. Cosgrove said that E & O insurance had been looked into in the past and the commissioners decided not to include that coverage due to the cost. Will continue discussion at a future meeting. Haefele suggested that blanket liability coverage should be reviewed; that coverage includes legal fees; will ask Jonson if district has adequate coverage for liability and defense of claims.

D. Managers' Report

Haefele reported agenda, March minutes and revised water usage were posted on the website. Contacted the Bow well driller and was told that a 4" liner would cost approximately \$1,800 to \$2,000, will contact Department of Health to see if that is allowed; the two choices are relining the well or drilling a new well. Contacted A & A to have them do the IOC, VOC, etc. testing now. Olson asked to have chloride testing done quarterly. Haefele said he had relayed that request to A & A already. Olson asked Haefele to plot chloride against consumption. Hafele replied that he would.

E. Commissioners Reports

None

F. Personal Appearances

It was asked if Jennings could have listened to the recording of the minutes and then approve them. Cosgrove wasn't sure but felt that if the warrants had to be signed by a commissioner in attendance at the meeting, the same would apply for the minutes.

G. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

There being no further business, the meeting adjourned at 5:43 p.m.

Commissioner

District Clerk