

**MACKAYE HARBOR WATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
August 20, 2018**

**CALL TO ORDER**

The Board of Commissioners for MacKaye Harbor Water District met in regular session on August 20 at the Lopez Library meeting room. Chairman Olson called the meeting to order at 5:15 p.m. Present were commissioner KC Jennings, manager Wayne Haefele, clerk Helen Cosgrove and guest.

**REGULAR BUSINESS**

**A. Approval of July 23 Minutes**

Olson made corrections to the minutes. Olson moved, seconded by Jennings to approve the minutes of the July 23 meeting with corrections. The motion passed unanimously.

**B. Approval of Vouchers and Payroll**

Cosgrove distributed the claims payment request form. Jennings moved, seconded by Olson to approve payment from the general fund vouchers in the amount of \$2,335.87 and payroll in the amount of \$384.00. The motion passed unanimously.

**C. Financial Report**

Cosgrove distributed the fund statement; reported collection of \$5,200 in receivables, sent out late payment invoices totaling \$327 to 6 individuals. Transferred \$15,000 to the investment pool, new total is \$45,000 plus \$8,300 in the general fund. It was explained to the guest the late payment penalties with the potential to be disconnected, then having to pay the connection fee to hook up again to the District.

Cosgrove mentioned the plaques/notices that Olson wanted to give to customers; had examples from 2 local handouts that discussed the water source and limited use. Jennings said he wasn't opposed to the idea, wanted to know the cost, should it go to all customers or only rentals. Haefele suggested making up the District's own notice, see what it would cost to print and distribute to interested customers.

Olson said the expenses are in line, 66% expended and it's 2/3<sup>rd</sup>s through the year. Cosgrove said there is still the utility tax to pay in January, 2 more quarters of work by A & A plus the change out of several meters.

**D. Managers' Report**

Haefele reported on what information there was about Aleck Bay Water, their testing is huge for arsenic, for chlorides they only had 4 tests since 2002, their results are similar to the Districts;

their consumption is not posted information; handed out a graph of our usage, may exceed the prior high in usage.

Distributed a letter to be sent to Enduris regarding the comment by their employee which was based on an unsupported assertion from a report referenced in a local newspaper, the letter was read and discussed. It was decided to change the last paragraph and send to Enduris. Passed out a letter that he had sent to Arnott.

E. Commissioners Reports

Jennings thanked Cosgrove for the contact list she had sent, asked about Flint Beach Ohana. Cosgrove explained that was the house on Bat 'n Ball Lane owned by Reeves and their caretaker lives there. Jennings then asked about Reeve's and are they contract customers because they are outside the District. Cosgrove said there has been no change in the relationship between the customer and the District; there is no formal written contract with them. Jennings asked if they have meters. Cosgrove replied that they did. Haeefe said there is a need to have a new agreement with them because they are outside the District and their contract was with the company and not the District. Cosgrove said she would check the file to see if there is a copy of the original contract. Jennings asked if it was possible to have more contract customers. Olson said permission would have to be granted to allow it and prove ability to serve. Jennings said that if there was limited water for some reason, they would be second-class users and might not get served. Olson suggested contacting the attorney for his opinion. Jennings said he just wants to protect the District and get a contract with them. Olson asked Haeefe to put something together about what services would have to be restricted if there were water shortage issues.

F. Personal Appearances

None

G. Commissioners Additions to the Agenda

None

**UNFINISHED BUSINESS**

A. Insurance Update

Cosgrove asked if she should follow up on securing insurance coverage from the Water and Sewer Risk Management Pool. Olson moved, seconded by Jennings to pursue insurance coverage with the WSRMP. The motion passed unanimously.

**NEW BUSINESS**

None

**ADJOURNMENT**

There being no further business, Jennings moved, seconded by Olson to adjourn the meeting at 5:50 p.m.

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Commissioner

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District Clerk