

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
March 18, 2019**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met in regular session on March 18 at the Lopez Library meeting room. Chairman Olson called the meeting to order at 5:15 p.m. Present were commissioners KC Jennings and Dean Anderson (by phone), manager Wayne Haefele, clerk Helen Cosgrove and guest Linda Noreen.

REGULAR BUSINESS

A. Approval of February 18 Minutes

Anderson moved, seconded by Olson to approve the minutes of the February 18 minutes as presented. The motion passed unanimously.

B. Approval of Vouchers and Payroll

Cosgrove distributed the claims payment request form. Jennings moved, seconded by Anderson to approve payment from the general fund vouchers in the amount of \$2,068.19 and payroll in the amount of \$384.00. The motion passed unanimously.

C. Financial Report

Cosgrove distributed the fund report. Reported there is currently \$52,700 in the fund with \$46,500 of that in the investment pool; have collected 50% of revenue, expended 15%; only one customer has not paid their bill and two didn't pay the late fees assessed. Received renewal notice from WSRMP.

D. Manager's Report

Haefele said he didn't have much success in setting up a meeting regarding dealing with leaks. Spoke to Doug at American Leak Detection; he suggested several ways to isolate where the leak might be; sent Doug drawings of lines, he would look at it and get back to Haefele about how best to find leak.

Olson said that finding the leak(s) needs to be a high priority, doesn't like seeing product going to waste.

Haefele said complying with cross connection issues; are required as a utility to have a back-flow preventer inspected annually, no tester person in the islands, would be a huge burden to customer to have back flow preventer inspected. Jennings said that Orcas has a questionnaire that needs to be completed by the property owner re: cross connection.

Olson said that it is critical to locate the leaks. Haefele concurred. Wants to continue working on DOH information request to increase the number of hook ups. Olson said a meeting should be held with Arnott and go over the requirements; completing the easiest sections first and the ones that can be done by the district itself.

Disaster planning needs to be evaluated. Jennings said he would like to see the generator be fueled by propane and not diesel or gas; there would be less contamination than a gas spill, propane keeps forever; gas and diesel have a shorter shelf life. Haefele says he likes the idea of propane; could put tanks at both the well heads and holding tank and move the generator back and forth between the two locations to keep the system operating during a disaster.

Olson asked if there is still water coming out by the wellhead. Jennings said he had not checked it recently. Haefele said he mentioned it to Arnott.

Olson said that the District needs to move forward on getting the water leak isolated in the system. Haefele to follow up on with American Leak Detection. Haefele asked if a workshop should be set up. Olson said he wanted to wait until the feedback from American Leak Detection and then have a workshop.

E. Commissioners Reports

None

F. Public Comment

None

G. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

A. Small Water System Management Program Guide

Discussed under manager's report.

NEW BUSINESS

A.

ADJOURNMENT

There being no further business Olson moved, seconded by Jennings to adjourn the meeting at 6:14 p.m. The motion passed unanimously.

Commissioner – San Olson

District Clerk – Helen Cosgrove