

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
August 24, 2019**

Due to lack of a quorum the August 19 meeting was rescheduled to August 24.

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met for the rescheduled regular meeting on August 24 at Olson's guest house. Chairman Olson called the meeting to order at 9:31 a.m. Present were commissioner Dean Anderson (by phone), manager Wayne Haefele and clerk Helen Cosgrove.

REGULAR BUSINESS

A. Approval of July 15 Minutes

Olson moved, seconded by Anderson to approve the minutes of the July 15 meeting as presented. The motion passed unanimously.

B. Approval of Vouchers and Payroll

Cosgrove distributed the claims payment request form. Olson moved, seconded by Anderson to approve payment from the general fund vouchers in the amount of \$2,325.46 and payroll in the amount of \$256.00. The motion passed unanimously.

C. Financial Report

Cosgrove distributed the fund report; collected \$18,000 in receivables, received \$49,800 to date; assessed late fees to 5 customers totaling \$292; currently \$50,000 in the fund, of which \$35,000 is in the investment pool. A discussion was held about the build up of reserve funds to meet any future expenditures for capital improvements or any major repairs that may arise. Olson would prefer to build a reserve up over time rather than adding an assessment after the fact; determine what is needed, what kind of an increase should be considered.

D. Manager's Report

Haefele reported there were no complaints, no water distribution issues; spoke to Arnott, had put down locate marks before replacing valve at Barlow Bay; preparing to replace that valve soon. Olson asked what segment would be shut off during the replacement of the valve. Haefele said it would be Olson and his neighbors along with the marina. Shutting this section of the system down was to test the validity of the method to locate the leak; working from the extremes of the system and going inward.

Arnott had contacted the county and asked for an extension of the deadline; has until August 31st to build a new lid. Olson said he had checked out the wellhead site and saw no ground water; asked to meet there at some point to look at and get an understanding of that portion of the system. Will do at some point in the future.

E. Commissioners Reports

Olson said a letter will have to go out with the next billing informing customers of any increases in rates, if needed to help build reserves. Olson asked about pressurizing the unpressurized (gravity) leg of the system. Haefele said

that is needed but need to get straight with DOH before proceeding with any projects including drilling a new well. Haefele described the process; getting the small system water plan done is a prerequisite to doing the projects.

F. Public Comment

None

G. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

A. Discussion on Workshop – Water System Plan

It was decided to have the next workshop on September 14th, location to be determined at a later date. Olson and Anderson to meet on the 3rd to begin work on their segment of the plan.

NEW BUSINESS

A. None

ADJOURNMENT

There being no further business the meeting adjourned at 10:09 a.m.

Commissioner – San Olson

District Clerk – Helen Cosgrove