

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
March 16, 2020**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met on March 16 at the residence of San Olson. Chairman Olson called the meeting to order at 5:18 p.m. Present were commissioners KC Jennings and Dean Anderson (by phone), manager Wayne Haeefe and clerk Helen Cosgrove.

REGULAR BUSINESS

A. Approval of February 17 minutes

Olson moved, seconded by Jennings to approve the February 17 minutes. The motion passed unanimously.

B. Approval of Vouchers and Payroll

Cosgrove distributed the claims payment request forms. Olson moved, seconded by Jennings to approve payment from the general fund vouchers in the amount of \$2,219.41 and payroll in the amount of \$512.00. The motion passed unanimously.

C. Financial Report

Cosgrove distributed the general fund report; received \$2,400 last month, one customer hasn't paid; balance in fund is \$51,000 of which \$45,500 is in the investment pool. Reported that the annual BARS report to the state auditor's office was completed and submitted.

D. Manager's Report

Haeefe reported that he received a call from a new customer, found an outbuilding with all sorts of items such as tanks, filters and live wires hanging down; thought it might be a well the district is unaware of; could cause a backflow risk. Asked Arnott to check it out, will get back to Haeefe.

Had contacted Shannon Wilbur with the county about the projected dates for the beginning of the Agate Beach road rerouting project; it is 2½ to 3 years out; asked what is possible share of district's costs, costs unknown since project is not far enough along. Contacted Vekved at OPALCO re: Agate Beach power line rerouting, won't happen this year; still need to design project, wants the district to join them and will carry the costs until the district secures long term financing.

Haeefe said he estimates the costs for the county project portion would be approximately \$90,000; for the OPALCO project portion the costs should be approximately \$78,000.

Haeefe said he posted on the website that customers should not turn their own water off.

E. Commissioners Reports

None

F. Public Comment

None

G. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

A. Small Water System Management Plan

Cosgrove said she had several sections that needed answers to; the capital improvement plan has numerous pages, how much of it should be included with the package. It was decided to include the entire plan and resolution. The mission statement is an optional item, should we create one? Haefele said the mission statement could be a simple one; Anderson suggested the mission is “providing a safe and reliable drinking water supply to our customers.” There was discussion about what to put in the water source protection program. Next was the water use efficiency program, several aspects of that section were reviewed and discussed, suggestions were made as to language to insert. The last item reviewed was the budget; direction was given to Cosgrove on what changes, additions should be made.

NEW BUSINESS

None

ADJOURNMENT

There being no further business, Jennings moved, seconded by Olson to adjourn the meeting at 6:18 p.m.

Commissioner – San Olson

District Clerk – Helen Cosgrove