

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
September 22, 2020**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met on September 22 at the residence of San Olson. Chairman Olson called the meeting to order at 5:45 p.m. Present were commissioners KC Jennings and Dean Anderson and clerk Helen Cosgrove.

REGULAR BUSINESS

A. Approval of July 20 meeting minutes

Jennings moved, seconded by Anderson to approve the minutes of the July 20 meeting. The motion passed unanimously.

B. Approval of Vouchers and Payroll

Cosgrove distributed the claims payment request forms; additional expenses include invoices from A & A Well Drilling and SJC Auditor. Olson moved, seconded by Jennings to approve payment from the general fund payrolls in the amount of \$384.00 (from August) and \$.00. The motion passed unanimously. Anderson moved, seconded by Jennings to approve payment from the general fund vouchers in the amount of \$2,470.92 (from August) and \$8,952.29. The motion passed unanimously.

C. Financial Report

Cosgrove distributed the general fund report; collected \$4,500 and all customers have paid their invoices, \$53,700 in funds, \$45,000 in investment pool; no items over budget.

Olson asked about the comparison with the combo well and combined meters. Cosgrove responded that there was no consistency in differences between these numbers and the differences between usage and pumped. Jennings asked if there was a meter at holding tank. Cosgrove remembers that at one time there was another number on the meter reading sheet but can't remember what it's for. Jennings said that could be an important number; thinks there must be bad meters at the wells.

Olson mentioned the insurance valuation, did the numbers seem reasonable. Jennings said it was \$357,000 total for all structures; thought replacement costs for well system at \$65,000 was low. Olson asked how often the evaluation was done and Cosgrove said this was the first time.

D. Manager's Report

Haefele was not in attendance. Olson said he would have asked Haefele about the status of the new meters, update on the small water management plan, prioritize approval of plan by DOH, funding options.

E. Commissioners Reports

None

F. Public Comment

None

G. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

A. DWSRF Funding

Cosgrove said she watched a webinar today put on by the DWSRF; very informative, was told that there needs to be minutes from the board approving the submittal and the purpose of the loan/grant funds; if small water system plan has been submitted but not approved at time of submittal of application for the loan, there is an extension to March 31, 2021 for that approval to be completed; bonus points are available for such items as watching the Asset Management Webinar, mitigation of hazards and chemicals, merging of water systems, last year all projects were funded; cultural and archeological review; accounts with government and state organizations.

Olson asked where we stand. Cosgrove says there is a lot of work to be done to complete the application. Late February would be when DWSRF has finished their review of the applications submitted. Cosgrove said there is an application worksheet that shows what is needed. Olson asked if it could be sent to the commissioners for their review. Cosgrove to do. There is eighteen months before the project has to start and 4 years to complete the project; each project has to be submitted separately.

It was decided that a public meeting will have to be held with the customers of the District to explain the projects under consideration, the costs of each project and rate increases required to pay off the loan. Olson said the documents could be sent to the customers before the zoom meeting. It was also decided to hold a workshop to review the application. After discussion, it was decided to have one on October 10th at 10:00a.m. at Olson's residence.

NEW BUSINESS

A. 2021 Budget

Cosgrove said the budget needs to be approved at the November meeting; need to discuss in October, any increases in revenues to cover loan payments, changes to expenditures.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:35 p.m.

Commissioner – San Olson

District Clerk – Helen Cosgrove