

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
November 16, 2020**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met on November 16 at the residence of San Olson. Chairman Olson called the meeting to order at 5:33 p.m. Present were commissioner KC Jennings, manager Wayne Haefele, clerk Helen Cosgrove and guest Linda Noreen (by phone) joined later in the meeting.

PUBLIC HEARING – 2021 BUDGET

Olson opened the public hearing at 5:34 p.m. There being no public to comment, the hearing was closed at 5:35 p.m.

REGULAR BUSINESS

A. Approval of October 19 minutes

Olson moved, seconded by Jennings to approve the minutes of the October 19 meeting. The motion passed unanimously.

B. Approval of Vouchers and Payroll

Cosgrove distributed the claims payment request forms; additional expenses included annual insurance payment and quarterly SJC billing. Olson moved, seconded by Jennings to approve payment from the general fund vouchers in the amount of \$6,540.90 and payroll in the amount of \$768.00. The motion passed unanimously.

C. Financial Report

Cosgrove distributed the general fund report; transferred \$5,000 from the investment pool; \$43,000 in funds with \$40,000 in the investment pool; insurance is over budgeted amount.

D. Manager's Report

Haefele said he posted the normal items to the website. Updated historical water use graph, the current meter readings show the curve is completely different from all prior years, much higher than in the past, especially in August. Has been working on the Agate Beach plans and almost complete and ready for submittal to DOH.

Checked with Arnott today, the new meters at the wellfield have been installed and are working; discussed cross control connections, asked Arnott if he would run the program and he replied that he would, won't take responsibility because the water system owner is the responsible entity, has evaluated new connections to determine if there was a need, not pursued by MHWC; have never really had a cross connection program; rewrote the section on cross connection for the SWSMP to indicate that the district

will comply and establish a time table to meet the compliance needed. Will send out a questionnaire to customers to determine if there is a possible cross connection issue; define class of customer – one being lots where there is a modest house and all four corners of the property are visible, the other would be all lots that do not meet the first criteria, would include Salmon Point, Tralness Lane and a few other sites. Need to officially employ Arnot as the individual to oversee the cross-connection requirements, MHWD will send out a questionnaire, keep track of customers with backflow preventors, send out annual notices regarding need to have it checked. Arnot has a contract with a company that does inspections on backflow preventors.

Will be able to submit response to letter from DOH with answers to their questions and additional maps for the SWSMP before end of November.

E. Commissioners Reports

None

F. Public Comment

Noreen noted the grass planted at Jacobsen's is growing nicely; said the recent storm was one of the best, logs blown up on the road, the spray was going over the houses plus a high tide. Olson asked if she saw any exposed water line. Noreen said she would check.

G. Commissioners Additions to the Agenda

None

UNFINISHED BUSINESS

A. Resolution 2020-01 – Adopting the 2021 Budget

Olson moved, seconded by Jennings to approve Resolution 2020-01. The motion passed unanimously.

B. Project Funding and Grant Options

The deadline for the DWSRF is November 30th. After discussion, it was decided to have Cosgrove complete as much of the application as possible and send to Haefele for completion and submittal.

c. Resolution 2020-02 – Approval of Applying for Loans and Grants

Jennings moved, seconded by Olson to approve Resolution 2020-02. The motion passed unanimously.

NEW BUSINESS

None

ADJOURNMENT

There being no further business, the meeting adjourned at 6:28 p.m.

Commissioner – San Olson

District Clerk – Helen Cosgrove