

**MACKAYE HARBOR WATER DISTRICT  
BOARD OF COMMISSIONERS  
MINUTES  
November 16, 2021**

**NOTE**

The regular November 15<sup>th</sup> meeting was postponed to November 16<sup>th</sup> due to inclement weather.

**CALL TO ORDER**

The Board of Commissioners for MacKaye Harbor Water District met on November 16 at the residence of San Olson. Chairman Olson called the meeting to order at 3:00 p.m. Present were commissioners KC Jennings and Walt Krumbholz, manager Wayne Haefele via telephone, clerk Helen Cosgrove, and guests Alice Haefele and Linda Noreen.

**PUBLIC HEARING – 2022 BUDGET:** The public hearing was opened at 3:00 p.m. There being no questions, the hearing was closed at 3:01p.m.

**REGULAR BUSINESS**

**A. Approval of October 4 and 18 Minutes**

Krumbholz moved, seconded by Jennings, to approve the minutes of October 4 and 18. The motion passed unanimously.

**B. Approval of Vouchers and Payroll**

Cosgrove distributed the claims payment request form and the payroll form. Jennings commented that he felt the A&A invoice should be less and that they should have used their own equipment. It was concluded that since there was no markup on the contractor, the invoice would not be questioned. Olson moved, seconded by Krumbholz to approve payment from the general fund vouchers in the amount of \$12,606.14. The motion passed unanimously. Olson moved, seconded by Krumbholz to approve payroll in the amount of \$768.00. The motion passed unanimously.

**C. Financial Report**

Cosgrove distributed the general fund report; reported there was \$13,435.19 in expenditures for this period. Insurance was approx. \$5000 which is \$1800 higher than last year due to a risk pool increase; there is about \$45,000 remaining in the fund. Still need billings from A & A Well Drilling for 6 months of services; over budget on bookkeeping services; \$54,000 remaining in expenses.

**Manager's Report**

Haefele reported that he had contacted Ann Palmer about the website not working and she replied that the website Wordpress platform needs updates; approval is needed to fix the issue and he presented this to the board for approval. An estimate for \$300 or less to repair the website was approved by consensus.

He also reported that he updated the water use chart on the website and discovered some inconsistencies that are somewhat concerning; only explanation is a timing issue. Cosgrove to ask Trisha about the timing of readings. Peak usage in August has gone up; usage in September has gone down farther; rest of year same; regular leak is about 3%.

The main break on Agate Beach needed repair a second time. Haefele speculated that Alistair turned on the pressure too high too fast before the glue had completely set. Appearance of suspended large/small bubbles mostly dissipated but is not an instant process; presence of air is not a health issue; presence of the bubbles is mostly in the Agate Beach area; joint leak sucking air is not the problem.

Regarding the exposed pipe, he talked to Arnott and all maps show the main crossing at north property line of Agate Beach. Arnott concluded that the exposed line is dead, however, the erosion could progress and expose the active line. Haefele suggested that the pipe is a liability and should be drained of retained water and possibly removed. Additionally, he mentioned that the Agate Beach water main needs to be installed.

Haefele suggested going ahead and sending the draft easement proposal to OPALCO and the shared trench agreement to the Attorney. Krumbholz moved and Olson seconded. The motion passed unanimously.

#### Commissioners Reports

Krumbholz shared photographs of the recent storm and commented that it is the first time he has seen all logs pulled off the beach. They will no longer be there to break the energy of the waves from further erosion so even low intensity storms will do damage. County will need to put restrictions on the roadway.

Olson reported that he sent an email to the county that MHWd would like to be considered for emergency funds; may also get FEMA funds if State of WA declares a state of emergency. He said that he called Milene Henley, SJC Auditor, the prior Friday and was told that Natasha would send info, but he never received it.

Jennings said he spoke with county engineer, Shannon Wilbur, that morning who was out looking at the storm damage. He told her that it was important to get together to discuss what is going to happen with the exposed pipe and she indicated that she would take the request back and put it into the "works" with Colin who is in Public Works.

#### F. Public Comment

Noreen stated that she had sent an email to the County about the damage to the roadway. She mentioned that Elaine Hughes had told her that she had previously gotten FEMA to pay for pouring concrete. She also asked about the width of the lane according to the recorded easement and Haefele answered that it is 25ft wide.

#### G. Commissioners Additions to the Agenda

None

## UNFINISHED BUSINESS

### A. Approve Contract with Alice Haefele, District Clerk

Krumbholz asked a question about the wording in the contract to be sure it did not leave the MHWD work open to be delegated to another person. A. Haefele confirmed that the wording was only intended to ensure she is not precluded from retaining other clients. Olson moved to approve. Krumbholz seconded. The motion passed unanimously; the contract was signed.

### B. Financing for Agate Beach Lane Project

Krumbholz explained that we can't get a construction loan until we have an approved committal by the USDA; expressed that we need to make sure that this project request will not preclude us from other projects. Haefele confirmed that in his experience, submitting this request will not have an impact on our eligibility for future projects. Krumbholz further stated that when we apply for Drinking Water State Revolving Fund, we need to be generous in our request. It was suggested that a Clerk of the Works Inspector would cost at the most \$50 per hour at 40hrs per week for two months.

Cosgrove will send an email to Darla O'Connor about the USDA funding so that she may review and qualify us for the funding. The amount can be adjusted down later. Cosgrove will let O'Connor know that this is one of multiple projects.

### C. Discuss/Review of Informational Meeting held November 9th

Haefele commented that he was surprised that there were only 3 outside participants and that nobody who was actually impacted by the project as presented. A. Haefele agrees that the video of the Zoom meeting can be edited and uploaded for viewing on the website.

Olson stated that whenever we use the Agate Beach erosion photographs that we should be careful not to mislead anyone into thinking that the pipe is live.

## NEW BUSINESS

### A. Resolution 2021-03 - Appointing an Auditing Officer for Certification of Claims

Cosgrove distributed the proposed resolution. It moved by Krumbholz and seconded by Jennings. The motion passed unanimously.

### B. Resolution 2021-04 - Adopting the 2022 Budget

Cosgrove distributed the proposed resolution. It was moved by Krumbholz and seconded by Jennings. The motion passed unanimously.

## ADJOURNMENT

There being no further business, the meeting adjourned at 5:00 p.m.



Commissioner - San Olson



District Clerk - Alice Haefele