

**MACKAYE HARBOR WATER DISTRICT
BOARD OF COMMISSIONERS
MINUTES
February 17, 2025**

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met on February 17th, 2025, at the residence of San Olson – 481 Barlow Bay Rd; San Olson called the meeting to order at 1:07 p.m. and confirmed a quorum; present were commissioners San Olson, Walt Krumbholz (by phone), and Scott Allen (by phone); manager Wayne Haeefe; clerk Alice Faulkner; and guests Linda Noreen, Carol Meagher, Sally Stine, and Steve Stine.

REGULAR BUSINESS

A. Approval of December 16, December 17, & January 20 Minutes

Faulkner provided copies of the December 16 & December 17 meeting minutes; no corrections were noted; Olson moved to approve, Krumbholz seconded; the December 16 and December 17 minutes were unanimously approved.

Faulkner provided a copy of the January 20 minutes; no corrections were noted; Krumbholz moved to approve, Olson seconded, the January 20 minutes were unanimously approved.

B. Approval of Vouchers and Payroll

Faulkner distributed the February payroll; no corrections were requested; Olson moved to approve the payroll as presented, Krumbholz seconded; the February payroll was approved in the amount of \$384.00.

Faulkner distributed the February claim forms; the commissioners decided that the late A&A Well Drilling invoice for 2024 water operator fees, as well as the A&A Well Drilling and North Sound Communications invoices for work on the generator install at Salmon Point should be held until receipt of the incoming PFFAP funds, but were otherwise approved for payment at a later date; with that exception, February claims were unanimously approved in the amount of \$7,022.20.

apChkLst
02/25/2025 4:23:02PM

Final Check List
San Juan County

Page: 1

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
288788	2/25/2025	cen480	CENTURYLINK / LUMEN 300497055	2/6/2025	TELEPHONE	93.04	93.04
288789	2/25/2025	orc830	OPALCO 9561701	2/15/2025	ELECTRICITY	108.87	
			9561700	2/15/2025	ELECTRICITY	103.41	212.28
288790	2/25/2025	sta890	STATE AUDITOR'S OFFICE L166081	1/9/2025	AUDIT '21-'23	1,947.40	1,947.40
288791	2/25/2025	tru002	TRUE BLOOM COOPERATIVI 1454	2/1/2025	BOOKKEEPING	3,014.08	3,014.08
288792	2/25/2025	uti245	UTILITIES UNDERGROUND I 273545	1/31/2025	UTILITIES LOCATE	5.40	5.40
288793	2/25/2025	way102	WAYNE HAEFELE & ASSOCI 925	2/1/2025	MANAGER	1,750.00	1,750.00
Sub total for BANNER BANK:							7,022.20

Faulkner presented the February claim form for payment of WH&A's December time spent on Phase 2 Design; funding to cover this claim was received from the EPA Grant in Draw #16; the commissioners unanimously approved the claim totaling \$3,135.00.

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02/25/2025 4:16:44PM

Final Check List
San Juan County

Page: 1

Bank : apbank BANNER BANK

Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
288787	2/25/2025	way102	WAYNE HAEFELE & ASSOCI 920	1/1/2025	PHASE 2 DESIGN	3,135.00	3,135.00
Sub total for BANNER BANK:							3,135.00

Total approved February claims came to \$10,157.20.

C. Financial Report

Faulkner presented the February 2025 budget and explained the status of MHWD funds; a \$15,114.09 reimbursement from the PFFAP Grant was pending but not yet officially received; \$4,698.75 revenue from the EPA grant was also pending but not yet received, \$25,117.97 had been received from customer billings; total revenue for the month was anticipated to be \$44,945.81, bringing the year to date revenue to \$52,990.77; total expenses including the invoices on hold came to \$23,869.12, leaving the general fund balance cash at \$27,495.67 and \$2000 remaining in the investment pool.

Faulkner asked if the commissioner would like to move any funds to the investment pool; it was unanimously decided to revisit this question at the next meeting.

Faulkner reported that a QuickBooks Online subscription to begin tracking BARS would be approx. \$69.00 per month with a 30% discount through True Bloom Cooperative; the commissioners unanimously gave Faulkner the approval to move forward with the setup of QuickBooks Online at that price point.

D. Manager's Report

Haefele reported the following:

- Nothing of significance occurred since the last meeting.
- A&A Well Drilling had provided their invoice for the full year of 2024 operator work
 - Krumbholz suggested requesting an advance invoice from A&A for 2025 that monthly payments could be applied against; Faulkner agreed to inquire about this possibility.

E. Commissioners Reports

Krumbholz reported that he had reached out to EPA and left a voicemail requesting an update on the status MHWD EPA Grant given the threat of Federal funding shut-down; he had not yet received a response; Faulkner also noted that there still had been no official acknowledgement of the acceptance of the MHWD extension request.

F. Public Comment

Carol Meagher asked if San Juan County's plans to widen the road at Agate Beach could cause damage to MHWD pipes and result in a bill to MHWD customer for the damage; Haefele responded that he had not

heard anything about their plans to widen the road and would have to investigate; he said it was possible that it could cause damage and that San Juan County should be the responsible party for that damage, but there may be difficulty in getting them to pay for it.

Meagher also asked if the water testing results MHWD has could be helpful to her in determining what she may need for water treatment/softening; Haefele explained that the tests done were specifically for bacteriology and wouldn't have anything to do with mineral content.

G. Commissioners Additions to the Agenda

None.

UNFINISHED BUSINESS

A. EPA Grant

Faulkner presented the documentation for approval of EPA Draw #18 in the amount of \$2,253.25 for WH&A and True Bloom Cooperative January hours; EPA Draw#18 was unanimously approved to submit to EPA; Krumbholz agreed to sign and send a digital copy of the sf270 approval form.

Given the uncertainty about the status of EPA Grant Funding, the commissioners unanimously decided that further work for Phase 2 should be put on hold aside from anything strictly necessary; WH&A was instructed to stand by.

Olson reported that the Salmon Point Easement & Agreement had been received and approved by Salmon Point Association, but that it had been noted by Mark Pearson that the printed and signed copy was missing point #5 due to a printing error; MHWD is still awaiting SPCA signed copies of the documents.

B. Discuss PFFAP Grant Reimbursements

The commissioners agreed to move forward with any portions of Phase 2 that could be reimbursed by the PFFAP grant, including but not limited to the installation of the new well linings; however, it was noted that some items were dependent on and co-mingled with the EPA grant.

C. Updates on SJC Transition Progress

Faulkner gave a brief update on progress with the SJC transition.

NEW BUSINESS

None.

ADJOURNMENT

Olson declared the meeting adjourned at 2:34 p.m.

Commissioner – San Olson

District Clerk – Alice Faulkner